



## Fitrah SIPS Policy on Admissions

### 1 Introduction

- 1.1 Our governing body applies the regulations on admissions fairly and equally to all those who wish to attend Fitrah SIPS. The School Standards and Framework Act 1998 introduced a new framework for schools as of September 2000, later revised in the Education Act of 2002. Our admissions policy conforms to the regulations set out in that Act and are further explained in the statutory Schools Admissions Code of Practice and the statutory Appeals Code of Practice. These were revised in January 2003 and came into force in September 2004.

### 2 Aims and objectives

- 2.1 We seek to be an inclusive school, welcoming children from all backgrounds and abilities whilst preserving its Islamic character.
- 2.2 All applications will be treated on merit, and in a sensitive manner.
- 2.3 We may need to place a restriction on entry if the number of children applying exceeds the places available. Under these circumstances, we adopt the procedure set out below to determine whether a child is to be accepted or not. It is our wish for parents and carers to find a place for their child, however this is not always possible due to excess demand for the available places.
- 2.4 It is Fitrah SIPS admission policy NOT to admit children statemented or deemed by it as requiring special educational needs (SEN) as it is neither adequately equipped nor financially resourced to cater for such children.

### 3 How to apply for admission of a child at Fitrah SIPS

- 3.1 Fitrah SIPS is an independent Islamic school and determines its admission arrangements in accordance with the entry regulations and its Board of Governors forms its admissions authority.
- 3.2 The school's prospectus informs parents and carers how to apply for a place at the school. Parents and carers cannot be guaranteed a place at the school. Applications should be made on a form that can be obtained from the school's administration office, and should be returned by the date stipulated on the form. The school will notify all parents of the decision as soon as applications have been considered.

### 4 Admission Appeals

- 4.1 If we do not offer a child a place at this school, this will be because to do so would prejudice the education of:
- Of the child because we cannot adequately cater for his or her special educational needs,
  - Of other children because of the size of the class would exceed its limit,

4.2 If parents and carers wish to appeal against a decision to refuse entry, they can do so by writing to the Board of Governors. The Governors will consider all such appeals, and their decision is binding for all parties concerned. If the Governors decide to admit a child to whom a place had been refused, then this decision will be accepted by the school and continue to do all we can to provide the best education for all the children in our school.

## 5 Sizes of classes for infants

5.1 We teach infant children (aged five to seven) in classes that have a maximum number of thirty children.

## 6 Monitoring and review

6.1 This policy will be monitored by the Board of Governors, who will always take due note of the best interest of the school and the furtherance of its objectives.

6.2 This policy will be reviewed every three years, or earlier in the light of any changed circumstances in either our school or changes in the local area.

**Next Review Date: March 2020**

	<b>Name &amp; Position</b>	<b>Signatures</b>	<b>Date</b>
<b>Date adopted:</b> Jan 2013 <b>Revised:</b> Mar 2017	Ali Rahmoune Head Teacher - Governor		28/03/17
	Nazrul Islam Chaudhery Governor – Director		28/03/17
<b>Review by:</b> Mar 2017	Sabir Amin Chair of Governors - Director		28/03/17